



4EU+ Alliance

Governance and Operation

Approved by the 4EU+ Management Committee on 9 March 2020

This document lays out the main bodies for the governance and operation of 4EU+. Bodies and roles can be added over the development of 4EU+. Bodies and roles that are not named in this document do not play a significant role in the operations and governance of 4EU+.

All 4EU+ documents are aligned with the terms of this document.

4EU+	4EU+ is a European University Alliance with the objective of developing long-term structural and strategic cooperation among the 4EU+ universities in education, research and innovation and engagement with society.
4EU+ university	<p>The 4EU+ Alliance is currently constituted by six 4EU+ universities</p> <ul style="list-style-type: none"> • Charles University, Prague (CU) • Heidelberg University, Heidelberg (HU) • Sorbonne University, Paris (SU) • University of Copenhagen, Copenhagen (UCPH) • University of Milan, Milan (UM) • University of Warsaw, Warsaw (UW)
4EU+ Governing Board	<p>The 4EU+ Governing Board (GB) is the main decision-making body of 4EU+. It sets the vision, mission, strategy and policies of the Alliance.</p> <p>The 4EU+ Governing Board is composed of the Rector or President of each 4EU+ university.</p> <p>The 4EU+ Governing Board is chaired on a rotating basis by one of its members. The hand-over of the Chair takes place at the annual 4EU+ general assembly in autumn of each year. The Chair sets the agenda for the bi-annual meetings, in cooperation with the 4EU+ Central Office. The autumn meeting is chaired by the incoming Chair.</p> <p>The 4EU+ Governing Board takes decisions by consensus.</p>
4EU+ Academic Council	<p>Body with an advisory and consultative role to the 4EU+ Governing Board.</p> <p>It is composed of five representatives from the Academic Councils or Senates of each 4EU+ university: three members of faculty, including PhD researchers and post-doctoral researchers), one member of staff, one student.</p> <p>The Academic Council elects its Chair among its members.</p>
4EU+ Advisory Board	Body providing advice to the governing bodies. It is composed by one representative per Associated Partner.

<p>4EU+ Management Committee</p>	<p>4EU+ Management Committee (MC) guides and oversees the implementation of the 4EU+ mission, the strategy, the overall work plan and the work of various 4EU+ working groups. The MC reports to the 4EU+ Governing Board. The Management Committee takes decisions on the operative level of the Alliance.</p> <p>The 4EU+ Management Committee is composed of the 4EU+ Secretary General and a Vice-Rector or Vice-President from each 4EU+ university, or a person in a senior position appointed for this role by a 4EU+ university. The basic formation consists of the Vice-Rectors or Vice-Presidents for Internationalisation; formations with Vice-Rectors take place for specific purposes.</p> <p>The 4EU+ Management Committee is chaired by the 4EU+ Secretary General. The agenda is set and calls for decisions are made by the SG.</p> <p>The 4EU+ Management Committee commonly takes decisions by consensus. If, after repeated deliberation, no consensus can be found, the SG takes the issues to the Chair of the Governing Board. It is then discussed by the Governing Board.</p>
<p>4EU+ Central Office</p>	<p>The 4EU+ Central Office ensures the advancement and functioning of the 4EU+ Alliance across all its activities and bodies. It collects and processes information on all 4EU+ activities. It provides information about 4EU+ to actors within 4EU+ universities and to the outside.</p> <p>The 4EU+ Central Office is independent from any specific 4EU+ university. It collaborates closely with each 4EU+ Local Office.</p> <p>The 4EU+ Central Office is composed of the 4EU+ Secretary General, various Officers and a person assistant to the SG. Members from 4EU+ universities can join the 4EU+ central office for a certain period of time.</p> <p>The costs for and budget of the 4EU+ Central Office is shared among the 4EU+ universities.</p>
<p>4EU+ Secretary General</p>	<p>The 4EU+ Secretary General (SG) is appointed by and reports to the 4EU+ Governing Board. The 4EU+ Secretary General acts independently from any 4EU+ university.</p> <p>The Secretary General leads the 4EU+ Central Office.</p> <p>The Secretary General works for and represents the common interest within 4EU+. The SG drives the overall development of 4EU+. The SG works towards the overall coherence across 4EU+ across bodies and activities. The SG integrates different positions. The SG identifies challenges and problems and proposes solutions to their address. The Secretary General contributes to the development of the 4EU+ mission and strategy in view of internal and external developments.</p> <p>The Secretary General represents the 4EU+ Alliance towards third parties.</p> <p>The Secretary General is member of the Management Committee, chairing its meetings.</p>

<p>Local 4EU+ Office or Local 4EU+ Team</p>	<p>The local 4EU+ Office (or local 4EU+ Team) coordinates activities relating to 4EU+ within the respective 4EU+ university. It acts as the main contact point for any information about 4EU+ for members from within the respective 4EU+ university. The local 4EU+ Offices offer services and support for the activities of 4EU+.</p> <p>It is composed of members working specifically, or to a significant degree, on matters relating to 4EU+. Each local 4EU+ Officers can take on various roles and responsibilities, among them the support of their member of the 4EU+ Management Committee, their WP Leader or participation in the European University Project Coordination Committee (EUPCC).</p> <p>Each local 4EU+ Office liaises closely with the 4EU+ Central Office. The local 4EU+ Officers at a given time are clearly identified to the 4EU+ Central Office.</p>
<p>4EU+ Flagships</p>	<p>4EU+ Flagships define thematic areas for cooperation within 4EU+ in the domains of education, research, innovation and engagement with society. 4EU+ Flagships offer a space for challenge-based, interdisciplinary, innovative collaborative activities among members of the 4EU+ universities: faculty, students, staff.</p> <p>There are currently four 4EU+ Flagships:</p> <p>Flagship 1: Health and demographic change in an urban environment</p> <p>Flagship 2: Europe in a changing world: Understanding and engaging societies, economies, cultures and languages</p> <p>Flagship 3: Transforming science and society by advancing information, computation and communication</p> <p>Flagship 4: Biodiversity and sustainable development</p> <p>Each Flagship has a number of focus areas that are determined by the respective Flagship Programme Committee</p> <p>The Governing Board can restructure the Flagships.</p>

<p>Flagship Programme Committee (FPC)</p>	<p>Each 4EU+ Flagship is led by a Flagship Programme Committee (FPC). Each FPC reports on the Flagship activities to the Management Committee once per year, and on request.</p> <p>Each FPC stimulates and oversees the development and implementation of all Flagship activities (education, research, innovation and engagement with society). The FPCs design the overall thematic areas of the Flagship, determine focus areas and orchestrate the activities. They are responsible for allocating seed money and for evaluating and ranking proposals for collaborative activities. The FPC members inform, activate and recruit academics from their universities for activities within the realm of their Flagship.</p> <p>Each member of an FPC serves as the primary point of communication regarding the Flagship within their home institution.</p> <p>FPCs are composed of representatives of each 4EU+ universities. These are academics with proven expertise in the area covered by each 4EU+ Flagship. Each FPC has two members from each 4EU+ university, not more; a 4EU+ university can decide to be represented by one member only.</p> <p>Decisions in the FPC are normally taken by consensus. If no consensus can be found, the SG can be asked to mediate and look for a compromise. If also then no consensus can be found, a vote can be taken. Each member university has one vote. Votes are decided by a majority of 4 votes.</p>
<p>European University Project Coordination Committee (EUPCC)</p>	<p>The European University Project Coordination Committee (EUPCC) coordinates the implementation of the European Universities Project, a core commitment of 4EU+ until 31.10.2022. The EUPCC reports to the 4EU+ Management Committee and is part of the overall governance of 4EU+.</p> <p>The EUPCC is composed of the EU project coordinator and the EU project officer (both based at Sorbonne), the heads of the Work packages of the EU project, one local 4EU+ officer and the 4EU+ Secretary General.</p>

4EU+ Working Groups

4EU+ Working Groups are functionally organised bodies composed of experts from the 4EU+ universities. They are working on specific dimensions of cooperation within the 4EU+ Alliance. Each 4EU+ Working Group is chaired by a clearly identified person or set of persons. The 4EU+ Working Groups report to the 4EU+ Management Committee.

Each WG describes its function, composition and mode of operation in a short document. This document needs approval by the Management Committee.

Currently the 4EU+ Working Groups are:

WG Education

WG Mobility

WG Communication

WG Students

WG Libraries